

ADMISSION PROCESS CHECKLIST

We are delighted that you are interested in Bob Jones Academy, and we look forward to working with you through the application process. In the meantime, you can check us out online at www.bobjonesacademy.net. If you are moving from outside the Greenville area, please contact us for additional information on how to proceed with the application. The application process is as follows:

1. Application and Interview

- Please submit to the Admission office a completed application form for each student. Application forms are available on our website at www.bobjonesacademy.net/admission/apply.
- Once we receive your application, we will contact you to schedule a family interview.
- During the interview, we will tell you about BJA, answer your questions and give you a tour of the school.

2. Application Materials

Submit the following items to the BJA Admission office:

- Personal statements for each student applying in grades 7–12
- State-issued certified birth certificate (can be photocopied at the school office)
- S.C. Certificate of Immunization
- Photocopy of custody decree (if applicable)

3. School Records

For prospective students for grades 1–12, request that your child's previous school mail the following directly to Admission Coordinator, Bob Jones Academy, 1700 Wade Hampton Blvd., Greenville, SC 29614:

- Official transcript (If the student is applying for grades 2–10, the transcript should include at least the past two years; for grades 11–12, the transcript should include all high school work.)
- Nationally standardized achievement test scores (within the past two years). **State tests do not satisfy this requirement.** If your student needs testing, we recommend that you contact **BJU Press Testing Center** at (864) 770-1381; for testing outside the Greenville area, testing is available through BJU Press Testing and Evaluation at (800) 845-5731.

Homeschooling families should submit a transcript and nationally standardized achievement test scores.

For prospective students for K4 and K5, readiness screening (\$50 fee) will be scheduled at your convenience.

4. Recommendations

BJA requires a church leader and teacher/general recommendation. Download these forms at www.bobjonesacademy.net on the Admission page.

- Church leader recommendation: Select a member of the pastoral staff from the church you attend.
- Teacher recommendation: Contact your child's teacher or a school administrator.
- General recommendation: If you are homeschooling or your child is beginning school, have an adult who knows your child well and is not related to him or her complete this recommendation.

5. Admission Committee

Based on the interview and application documents, the admission committee will determine if BJA can meet the educational needs of your child(ren) and will inform you of the decision.

6. Reservation Fee

After enrollment is offered, a \$125 nonrefundable fee will be due to secure your child's reservation. This fee is applied to the first month's tuition.

Brandon Autry
BJA Admission Coordinator
(864) 770-1395
bja@bobjonesacademy.net