

Name (Last, First): _____ ID: _____

University Class Request Form

Description

- Dual credit: earns both high school and college credit; course is included on both high school and college transcript; grade affects both high school and college GPA's; no extra charge to take a dual credit course
- College credit: earns credit on college transcript only; is not included on high school transcript; \$860/course
- GPA requirement: juniors – 3.8 GPA; seniors – 3.5 GPA.

You can find more information on our [website](#). Change requests can be made at no charge through Dec. 6. After Dec. 6, a \$15 charge will be incurred.

Instructions

- Please write the name of the course and the catalog number on the line provided. (e.g., History of Civilization/Hi 101).
- Some courses require a placement test or a certain ACT score. These requirements must be completed before the student will be registered.
- The academic office registers the student for the university class and notifies the student of their university class schedules before the start of second semester.

University class to add _____

- Dual credit
 College credit only

Other notes: _____

University class to add _____

- Dual credit
 College credit only

Other notes: _____

Parent Signature: _____

Academic office use only

GPA _____
ACT score (if necessary) _____
Passed placement test (if necessary) _____
Approved: Yes No