



# NEW FAMILIES BOOKLET

---

---

# Enrollment Checklist

- Make sure the BJA admissions office has your complete and up-to-date contact information including phone numbers, mailing addresses, and email addresses.
- Complete the online check-in process. Information is emailed in mid-July.
- Pay your first bill (first bill is sent mid-July).
- Complete your account setup with SchoolCast, Sycamore, and BillPay (see pp. 8–9).
- Order uniforms (see p. 11).
- Log in to Sycamore to learn the name of your student's teacher and classroom assignment.
- Attend Back-to-School Night on August 15 or 16 (see p. 6).

## **Complete and submit the following forms:**

- Trip permission form
- Medication form (as needed)
- DSS forms (Grades K3–K4 only)

**Have a FANTASTIC year!**



Welcome to BJA..... 5

Get to Know BJA..... 6

- Parent Ambassador Program
- Back-to-School Night
- Grade Level Meetings
- Parent Night
- Parent Teacher Conferences

Get Connected..... 8

- Website, Social Media, Email
- Emergencies: SchoolCast
- Academic Progress: Sycamore
- Billing: BillPay

Get Ready..... 11

- Uniforms
- School Spirit Gear
- School Supplies
- Lunch Meal Plans

Get Involved..... 12

- Classroom Activities
- Fundraising Opportunities
- Charitable Community Drives

School Day at a Glance..... 14

Events and Activities..... 16

- Calendar Highlights
- Extracurricular Programs and Clubs

BJA Programs & Clubs at a Glance..... 18

Summer Opportunities..... 21

Campus Map with Carline Routes..... 22

BJA Contact Information..... 24



# Welcome to BJA!

Dear family,

Welcome to the BJA family. In this booklet, we hope to answer many of the questions you may have about BJA.

To us, “Education with a Biblical Worldview” is not just a catchphrase. It is the focus of every teacher and staff member. We believe that God’s Word should be at the foundation of every core course and elective, from kindergarten to graduation.

If you have any questions or need someone to talk to, please know that our doors are always open. Thank you for trusting us with your children’s education. We are praying for you and trust that the Lord will bless you as you begin this year.



In Christ,

Mr. Larry Hunt—Secondary Principal

Dr. Jenny Copland—Elementary Principal

Dr. Esther White—Assistant Administrator

Dr. Dan Nelson—Administrator

# Get to Know BJA

We're glad you're here. A new start can be hard, but staying in contact with us will help you transition. We've designed these programs for you to stay informed throughout the school year.

## **Parent Ambassador Program**

To help you in the transition to BJA, we match families who are new to the school with families who have been here longer and are willing to invest time and energy in engaging with fellow parents. Your parent ambassador(s) will reach out to you and offer to answer questions and share helpful tips.

## **Back-to-School Nights (Grades K3–12)**

Back-to-School Night is the week before school begins in August. This night gives you a chance to familiarize yourself with classrooms and your student's teachers. For Grades K3–5, you may want to bring school supplies ahead of time to leave in your child's classroom. For Grades 6–12, you will want to check out your student's locker assignments. On the high school level, this meeting is intended for the parents, but students are welcome to attend.

## **Classroom Meetings (Grades K3–5)**

These meetings are a great way to get to know your student's teacher as well as the parents of your student's classmates. These thirty-minute meetings take place one week after school begins, so families can experience the start of school, ask questions, and understand the workings of the classroom.

**Parent Night (Grades 9–12)** This event occurs in early September and gives you a shortened walk-through of your high schooler's day. You attend ten-minute class periods with each of your student's teachers following your student's schedule.

### **Parent-Teacher Conferences**

Meeting one-on-one with your student's teachers is a key element in building an education partnership. At any time, you are welcome to request a conference with a teacher or administrator.

#### **Primary and Elementary School (Grades K3–5)**

All parents attend first-quarter conferences in October. Third quarter conferences in March are expected for struggling students but available for all families.

#### **Middle School (Grades 6–8)**

Conferences are not required but are available as needed. Information about how and when to sign up for these will be in BJA's weekly email in September.

#### **High School (Grades 9–12)**

Official conference times are not scheduled, but you are welcome to arrange meetings with your student's teachers at any point in the year.



# Get Connected

Check out the following resources to stay up-to-date on the latest events and news.

## Website

The BJA website is a helpful resource for parents as well as students. The “Resources” link at the bottom of the homepage covers topics ranging from athletic programs to uniforms. Visit [www.bobjonesacademy.net](http://www.bobjonesacademy.net).

## Facebook and Instagram

Keep track of student events, activities, and accomplishments by following us on Facebook and Instagram. Search for [@BobJonesAcademy](https://www.facebook.com/BobJonesAcademy) to connect with us.

## Email

Watch for BJA’s weekly email, where you’ll find highlights about important updates, upcoming events, and recent news.



## Emergency Notifications: SchoolCast

SchoolCast is a rapid alert and notification service. BJA will use this system to send emergency alerts and inclement weather announcements to your cell phone, home phone, and/or email.

**Access:** Expect a packet with complete details, including account setup instructions, by the first week of school. Note: SchoolCast requires a separate login for each student enrollment.



## Academic Progress: Sycamore

Username: \_\_\_\_\_ Password: \_\_\_\_\_

Sycamore contains information pertaining to your student's academic progress, including grades, transcripts, report cards, schedules, calendars, and attendance.

**Parent access:** You'll receive an email from BJA with your account setup instructions.

**Student access:** High school students receive a separate student account and will use Sycamore to keep track of assignments and grades.

**Mobile app:** Visit your app store to download. The Sycamore app gives you quick access to items such as grades, the lunch menu, and the event calendar.

## Online Bill Management: BillPay

Username: \_\_\_\_\_ Password: \_\_\_\_\_

Review your student's school bills and make payments online with BillPay, a system provided by the financial services department at Bob Jones University.

**Access:** You must request account activation. To request access, contact the Academy central office at (864) 770-1395 or at [bjabobjonesacademy.net](mailto:bjabobjonesacademy.net). BJA will send you an email with further instructions once your account has been created. For specific billing questions, contact financial services at (864) 564-4525.



# Get Ready

**Your student's first day at BJA is just around the corner. Here are some key items to keep in mind as you prepare for your first day.**

## **Uniforms**

**Lands' End** is BJA's official school uniform source. To create or sign in to your account visit [www.landsend.com/school](http://www.landsend.com/school). Enter **900162611** as your **Preferred School Number**. Select your student's grade level and gender to populate a personalized product shopping list. Only the BJA approved items will appear in your list. Lands' End frequently offers discount codes. Check the Lands' End website or call 1-800-469-2222 for more information and assistance.

**BJA Uniform Exchange** is held each January and June. Parents participate by trading gently-used uniforms.

## **School Spirit Gear**

Support the BJA Lions by wearing your favorite Lions gear! Shirts, buttons, and other Lions-branded items are available for purchase at the school offices, depending on supply.

## **School Supplies**

For Grades K3–8, general supply lists will be available on the website by the middle of June. High school students will receive information during the first week of school.

## **Lunch Meal Plans**

BJA offers plans which cover all lunches for the semester, plus a smaller package for those who prefer more flexibility. To review current pricing or make a purchase go to [bju.campusdish.com](http://bju.campusdish.com) and click the "Meal Plans" tab.

# Get Involved

**Your participation as a parent is invaluable at BJA. We love your contributions! Here are some ways you can get involved at BJA.**

## **Fundraising Opportunities**

**Box Tops® for Education:** Cut them out and turn into the offices.

**Coca-Cola Give:** Enjoy Coca-Cola products and then turn in your bottle caps to any school office.

**Tyson A+ Project:** Clip Tyson A+ Project labels from participating Tyson brand products and turn them in at any school office.

**Used ink cartridges:** Drop off used ink cartridges of any brand or size at any BJA office.

**Publix Partners:** Visit <https://www.publix.com/myaccount/register> to sign up for a free account. Confirm your account, then choose BJA as your preferred school. When you shop at Publix, just give your phone number at checkout, and BJA will receive credit for your purchases!

**Jog-a-Thon (Grades 6–8):** On a scheduled school day each spring, middle school students run, jog, skip, or walk to raise money for various school projects. The students enlist family and friends to sponsor them per lap, per mile, or specific amount.

**Fall Offering (Grades K3–5):** An annual opportunity for elementary families to donate funds towards a special school improvement project.

## **Charitable Community Drives**

BJA sponsors four charitable drives each school year:

**Thanksgiving Food Drive (Grades K3–5):** Students collect Thanksgiving dinner items to help needy families.

**Miracle Hill Children’s Home Food Drive (Grades 6–8):** Students collect grocery items to help this ministry.

**Christmas Giving Tree (Grades K3–5):** BJA families donate school supplies to assist ministry-oriented schools in foreign countries.

**Paper Drive (Grades 9–12):** Students collect paper products to help Shepherd’s Gate Women’s Shelter.

### **Classroom Activities (Grades K3–5)**

Volunteers are needed to help with both in-class and field-trip activities. You can express your willingness to help by filling out our parent VIP forms, which will be distributed in August.



# School Day at a Glance:

## *Primary & Elementary Schools*

	<b>Grades K3–K5</b>	<b>Grades 1–5</b>
<b>Drop-Off</b>	7:15 a.m.	7:15 a.m.
<b>Start</b>	8:00 a.m.	8:00 a.m.
<b>Half-Day Dismissal</b>	11:45 a.m.	N/A
<b>Lunch</b>	11:30 a.m.–12:30 p.m. <i>30-min intervals</i>	11:25 a.m.–12:40 p.m. <i>25-min intervals</i>
<b>Dismissal</b>	2:45 p.m.	2:45 p.m.
<b>Carline</b>	2:45–3:00 p.m.	2:45–3:15 p.m.
<b>After Care</b>	3:00–5:30 p.m.	3:15–5:30 p.m.

## *Middle & High Schools*

	<b>Grades 6–8</b>	<b>Grades 9–12</b>
<b>Drop-Off</b>	7:30 a.m.	7:30 a.m.
<b>Start</b>	8:00 a.m.	8:00 a.m.
<b>Lunch</b>	11:55 a.m.–12:30 p.m.	11:40 a.m.–12:30 p.m.
<b>Dismissal</b>	3:10 p.m.	3:10 p.m.
<b>After Care</b>	3:10–5:30 p.m.	N/A



# Events and Activities

## Calendar Highlights 2019–2020

### First Semester

Back-to-School Night	Aug 15
First Day of School	Aug 19
Grade Level Meetings	Aug 26 (K3–2) Aug 27 (3–5)
Parent Night	early Sep (9–12)
Parent Conferences	end of Oct (K3–8)
Breaks & Holidays	
Labor Day	Sep 2
Fall Break	Sep 25 (half day) to 27
Thanksgiving Break	Nov 27–29
Last Day of School	Dec 20 (half day)
Christmas Break	Dec 20 (half day) to Jan 8, 2020

### Second Semester

First Day of School	Jan 9
Parent Conferences	mid-Mar (K3–12) <i>upon request</i>
Breaks & Holidays	
MLK Day	Jan 20
Spring Break	Mar 23–27
Good Friday	Apr 10
BJU Commencement	May 8 (half day)
K5 Graduation	May 12
Award Ceremonies	May 12 (9-12), May 14 (K3-8)
High School Graduation	May 14
Last Day of School	May 14 (half day)

# Programs & Clubs

	1	2	3	4	5	6	7	8	9	10	11	12
<b>Fine Arts</b>												
Music Lessons	•	•	•	•	•	•	•	•	•	•	•	•
Choir				•	•	•	•	•	•	•	•	•
Band				•	•	•	•	•	•	•	•	•
Orchestra				•	•	•	•	•	•	•	•	•
Handbells						•	•	•	•	•	•	•
Drama						•	•	•	•	•	•	•
Speech & Debate									•	•	•	•
Mock Trial						•	•	•	•	•	•	•
<b>Leadership Opportunities</b>												
Christian Service Organization					•							
Home Room Officer						•	•	•				
Class Officer									•	•	•	•
Student Body Officers						•	•	•	•	•	•	•
Spirit Squad									•	•	•	•
<b>Reading &amp; Journalism</b>												
Newspaper						•	•	•	•	•	•	•
Yearbook									•	•	•	•
Word Whiz Club	•				•							
<b>Sports</b>												
Math Club				•	•							
TechClub	•	•	•	•	•							
Robotics Club		•	•	•	•	•	•	•				

# BJA Programs & Clubs at a Glance

## Fine Arts

- **Art:** Middle school students may enroll in an after-school art class.
- **Competitive Speech:** High school students may join the speech and debate team to compete against local public and private schools. The team competes in approximately fifteen tournaments throughout the year. Middle school and high school students may audition for the BJA mock trial team, where students role-play attorneys and witnesses in fictitious court cases. An annual competition is hosted by the South Carolina Bar Association.
- **Drama:** Students in Grades 6–8 may audition for the spring middle school play. High school juniors have a special opportunity to perform for the annual banquet honoring the senior students.
- **Music Ensembles:** Students in Grades 4 and 5 may join choir, band, and orchestra. Students in Grades 6–12 may join choir, band, orchestra, and handbell choir. Concerts are held throughout the year.
- **Music Lessons:** Lessons are available for instruments (Grades 4–12), voice (Grades 9–12), and piano (Grades 1–12) for an additional fee.
- **Stage Crew:** Middle school and high school students learn to work behind the scenes of the annual play and assist during chapel sessions.

## Leadership Opportunities

- **Christian Service Organization:** Students in Grade 5 with Christlike character and growing leadership qualities are given special service opportunities, including carline duty.
- **Class Officers:** Two male and two female students from each high school class plan special class events. For the middle school, home room officers are elected and also serve as student body representatives.
- **Spirit Squad:** Ten high school students serve as ushers at programs and assist the student body organization.
- **Student Body Organization:** Four high school students serve as peer-elected officers to plan student body assemblies and school events.

## **Reading & Journalism**

- *Word Whiz Club*: Students in Grade 5 partner with students in Grade 1 to share a love for language arts and reading.
- *The Lion's Roar*: Students work under the direction of a faculty member to write, layout, and publish the middle school's monthly journal.
- *The Academian*: A staff of eight to ten high school students write and design the high school yearbook.
- *The Triangle*: Ten to twelve high school students produce the weekly high school student newspaper.

## **Sports (Grades 6–12)**

Students may try out to represent the BJA Lions in basketball, soccer, volleyball, and cross country.

## **Math Club (Grades 4–5)**

Students may apply to join weekly math meetings after school. Members compete in monthly competitions.

## **TechClub (Grades 1–5)**

Students may apply to join an after-school technology club. Members complete challenge activities each month to earn badges.

## **Robotics Team (Grades 2–8)**

Students who have completed a year of TechClub may also join the elementary robotics team to continue developing their skills. Both elementary and middle school teams compete in national competitions.



# Ultimate Dinosaur

NATIONAL GEOGRAPHIC KIDS

Did you know?

Did you know?

Did you know?

- There are dragon legends in every culture, from China to Australia, India to Europe, and Fenrir, the king of the Norse war gods.
- Eyewitnesses to these last dinosaurs include Job in the Bible, Alexander the Great, and Marco Polo.
- Drawings on cave walls and on ancient art show images that closely resemble banded dinosaurs and flying pterosaurs.

As with history as you trace the tracks of these creatures throughout the world, the Americas, Europe, and more, learning the facts and revealing the fallacies of dragons. Whether building castles or removing medicinal cards, these creatures provide a fascinating link to man's earliest history, as well as a discovery mystery now found only in the pages of ancient texts.

NB Books



# Summer Opportunities

## **KinderKamp** (Rising K4–Rising Grade 1)

BJA's KinderKamp is available to students holding enrollment in BJA during the week of August 12–16 and during Christmas break. All other weeks of the summer, KinderKamp is available to all members of the community.

## **EDUcamp** (Rising Grade 9–Rising Grade 12)

### **and EDUcamp Jr.** (Rising Grade 2–Rising Grade 8)

EDUcamp and EDUcamp Jr. provide a safe, fun, and biblical environment to help campers expand their interests, develop their skills, and nurture friendships.

Web: [educamp.bju.edu](http://educamp.bju.edu)

Email: [educamp@bju.edu](mailto:educamp@bju.edu)

Phone: (864) 241-1624

## **Summer School** (Grades 9–12)

Students who take summer school are able to take additional electives during the school year or make up credits they lack.





# BJA Contact Info

Please contact us by calling our central office by phone at (864) 770-1395 or by email at [bjabobjonesacademy.net](mailto:bjabobjonesacademy.net).

You are welcome to call a specific office using the numbers below:

<b>Primary Center</b>	(864) 770-1391
<b>Elementary Main</b>	(864) 770-1392
<b>Middle School</b>	(864) 770-1393
<b>High School</b>	(864) 770-1394
<b>Financial Services</b> (billing office)	(864) 546-4525

**Bob Jones Academy**  
1700 Wade Hampton Blvd.  
Greenville, SC 29614  
(864) 770-1395 • [bobjonesacademy.net](http://bobjonesacademy.net)

#522011

