



NEW FAMILY BOOKLET

Enrollment Checklist

- ☐ Make sure the BJA admission office has your complete and up-to-date contact information including phone numbers, mailing addresses and email addresses.
- ☐ Complete the online check-in process. Information is emailed in mid-July.
- ☐ Pay your first bill (first bill is sent mid-July).
- ☐ Complete your account setup with SchoolCast, Sycamore and FACTS Tuition Management (see pages 8–9).
- ☐ Order uniforms (see page 11).
- ☐ Log in to Sycamore (teacher and classroom assignment information will be available at the end of the summer).
- ☐ Attend Back-to-School Night on August 13 or 14 (see page 6).

Complete and submit the following forms:

- ☐ Trip permission form
- ☐ Medication form (as needed)
- ☐ DSS forms (Grades K3–K4 only)

Have a FANTASTIC year!



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Welcome to BJA!

Dear family,

Welcome to the BJA family. In this booklet, we hope to answer many of the questions you may have about BJA.

To us, “Education with a Biblical Worldview” is not just a catchphrase. It is the focus of every teacher and staff member. We believe that God’s Word should be at the foundation of every core course and elective, from kindergarten to graduation.

If you have any questions or need someone to talk to, please know that our doors are always open. Thank you for trusting us with your children’s education. We are praying for you and trust that the Lord will bless you as you begin this year.



In Christ,

Mr. Larry Hunt—Secondary Principal

Dr. Jenny Copeland—Elementary Principal

Dr. Esther Baker—Assistant Administrator

Dr. Dan Nelson—Administrator

Get to Know BJA

We're glad you're here. A new start can be hard, but staying in contact with us will help you transition. We've designed these programs for you to stay informed throughout the school year.

Parent Ambassador Program

To help you in the transition to BJA, we match families who are new to the school with families who have been here longer and are willing to invest time and energy in engaging with fellow parents. Your parent ambassador(s) will reach out to you and offer to answer questions and share helpful tips.

Back-to-School Nights (Grades K3–12)

Back-to-School Night is the week before school begins in August. This night gives you a chance to familiarize yourself with classrooms and your student's teachers. For Grades K3–5, you may want to bring school supplies ahead of time to leave in your child's classroom. For Grades 6–12, you will want to check out your student's locker assignments. On the high school level, this meeting is intended for the parents, but students are welcome to attend.

Classroom Meetings (Grades K3–5)

These meetings are a great way to get to know your student's teacher as well as the parents of your student's classmates. These 30-minute meetings take place a week or so after school begins, so families can experience the start of school, ask questions, and understand the workings of the classroom.

Parent Night (Grades 6–12) This event occurs in early September and gives you a shortened walk-through of your secondary student's day. You attend 10-minute class periods with each of your student's teachers following your student's schedule.

Parent-Teacher Conferences

Meeting one-on-one with your student's teachers is a key element in building an education partnership. At any time, you are welcome to request a conference with a teacher or administrator.

Primary and Elementary School (Grades K3–5)

All parents attend first-quarter conferences in October. Third-quarter conferences in March are expected for struggling students but available for all families.

Secondary School (Grades 6–12)

Official conference times are not scheduled, but you are welcome to arrange meetings with your student's teachers at any point in the year.



Get Connected

Check out the following resources to stay up-to-date on the latest events and news.

Website

The BJA website is a helpful resource for parents as well as students. The “Resources” link at the bottom of the homepage covers topics ranging from athletic programs to uniforms.

Visit www.bobjonesacademy.net.

Facebook and Instagram

Keep track of student events, activities and accomplishments by following us on Facebook and Instagram. Search for [@BobJonesAcademy](#) to connect with us.

Email

Watch for BJA’s weekly email, where you’ll find highlights about important updates, upcoming events and recent news.



Emergency Notifications: SchoolCast

SchoolCast is a rapid alert and notification service. BJA will use this system to send emergency alerts and inclement weather announcements to your cell phone, home phone and/or email.

Access: Expect a packet with complete details, including account setup instructions, by the first week of school. Note: SchoolCast requires a separate login for each student enrollment.



SCHOOL MANAGEMENT SYSTEM

Academic Progress: Sycamore

Username: _____ Password: _____

Sycamore contains information pertaining to your student's academic progress, including grades, transcripts, report cards, schedules, discipline (6–12) and attendance.

Parent access: You'll receive an email from BJA with your account setup instructions.

Student access: High school students receive a separate student account and will use Sycamore to keep track of assignments and grades.

Mobile app: Visit your app store to download. The Sycamore app gives you quick access to items such as grades and the lunch menu.



Online Bill Payment: FACTS

Username: _____ Password: _____

Review your student's school bills and make payments online with FACTS Tuition Management.

Access: You will receive a separate email with login information and instructions. For further information, contact the Academy central office at (864) 770-1395 or bjabobjonesacademy.net.



Get Ready

Your student's first day at BJA is just around the corner. Here are some key items to keep in mind as you prepare for your first day.

Uniforms

Lands' End is BJA's official school uniform source. To create or sign in to your account visit www.landsend.com/school. Enter **900162611** as your **Preferred School Number**. Select your student's grade level and gender to populate a personalized product shopping list. Only the BJA-approved items will appear in your list. Lands' End frequently offers discount codes. Check the Lands' End website or call 1-800-469-2222 for more information and assistance.

For your convenience BJA does keep samples of many items on hand to help families determine appropriate sizes and styles to order. Office personnel will be happy to assist you with accessing those items to see or try on.

BJA Uniform Exchange is held each January and June. Parents participate by trading gently-used uniforms.

School Spirit Gear

Support the BJA Lions by wearing your favorite Lions gear! Shirts, buttons and other Lions-branded items are available for purchase at the school offices, depending on supply.

School Supplies

For Grades K3–8, general supply lists will be available on the website by the middle of June. High school students will receive information during the first week of school.

Lunch Meal Plans (Grades K3–8)

BJU Dining Services provides lunches to the Academy. You can load funds to your lunch account at bju.campusdish.com. Funds purchased by 12 a.m. will be applied the next business day into your family Sycamore account. Visit the BJA hot lunch page for more information (bobjonesacademy.net/student-life/k3-8-hot-lunches).

Get Involved

Your participation as a parent is invaluable at BJA. We love your contributions! Here are some ways you can get involved at BJA.

Fundraising Opportunities

Box Tops® for Education: Download the Box Top app, scan your receipt, and earn funds for BJA.

Coca-Cola Give: Enjoy Coca-Cola products and then turn in your bottle caps to any school office.

Tyson A+ Project: Clip Tyson A+ Project labels from participating Tyson brand products and turn them in at any school office.

Used ink cartridges: Drop off used ink cartridges of any brand or size at any BJA office.

Publix Partners: Visit <https://www.publix.com/myaccount/register> to sign up for a free account. Confirm your account, then choose BJA as your preferred school. When you shop at Publix, just give your phone number at checkout, and BJA will receive credit for your purchases!

Fall Offering (Grades K3–5): An annual opportunity for elementary families to donate funds towards a special school improvement project.

Charitable Community Drives

BJA sponsors four charitable drives each school year:

Thanksgiving Food Drive (Grades K3–5): Students collect Thanksgiving dinner items to help needy families.

Miracle Hill Children's Home Food Drive (Grades 6–8): Students collect grocery items to help this ministry.

Christmas Giving Tree (Grades K3–5): BJA families donate school supplies to assist ministry-oriented schools in foreign countries.

Paper Drive (Grades 9–12): Students collect paper products to help Shepherd's Gate Women's Shelter.

Classroom Activities (Grades K3–5)

Volunteers are needed to help with both in-class and field trip activities. You can express your willingness to help by filling out our parent VIP forms, which will be distributed in August.



School Day at a Glance:

Primary & Elementary Schools

	Grades K3–K5	Grades 1–5
Drop-Off	7:15–8 a.m.	7:15–8 a.m.
Start	8 a.m.	8 a.m.
Half-Day Dismissal	11:45 a.m.	N/A
Lunch	11:50 a.m.–12:35 p.m. 30-min intervals	11:25 a.m.–12:40 p.m. 25-min intervals
Dismissal	2:45 p.m.	2:45 p.m.
Car Line	2:45–3 p.m.	2:45–3:15 p.m.
After Care	3–5:30 p.m.	3:15–5:30 p.m.

Middle & High Schools

	Grades 6–8	Grades 9–12
Drop-Off	7:30 a.m.	7:30 a.m.
Start	8 a.m.	8 a.m.
Lunch	11:55 a.m.–12:30 p.m.	11:40 a.m.–12:30 p.m.
Dismissal	3:10 p.m.	3:10 p.m.
After Care	3:10–5:30 p.m.	N/A



Events and Activities

Calendar Highlights 2020–2021

First Semester

Back-to-School Night	Aug. 13–14
First Day of School	Aug. 17
Classroom Meetings	Aug. 20 (K3–1) Aug. 27 (2–5)
Parent Night	early Sept. (6–12)
Parent Conferences	end of Oct. (K3–5)
Breaks & Holidays	
Labor Day	Sept. 7
Fall Break	Sept. 23 (half day) to 25
Thanksgiving Break	Nov. 25–27
Last Day of School	Dec. 18 (half day)
Christmas Break	Dec. 18 (half day) to Jan. 6, 2021

Second Semester

First Day of School	Jan. 7
Parent Conferences	mid-March (K3–12) <i>upon request</i>
Bible Conference (9–12 only)	Feb. 17–19
Breaks & Holidays	
MLK Day	Jan. 18
Spring Break	March 22–26
Good Friday	Apr. 2
BJU Commencement	May 7 (half day)
Award Ceremonies	May 11 (9–12), May 13 (K3–8)
K5 Graduation	May 12
High School Graduation	May 13
Last Day of School	May 13 (half day)

Programs & Clubs (by grade level)

	1	2	3	4	5	6	7	8	9	10	11	12
Fine Arts												
Music Lessons	•	•	•	•	•	•	•	•	•	•	•	•
Choir				•	•	•	•	•	•	•	•	•
Band				•	•	•	•	•	•	•	•	•
Orchestra				•	•	•	•	•	•	•	•	•
Handbells						•	•	•	•	•	•	•
Drama						•	•	•	•	•	•	•
Speech & Debate									•	•	•	•
Mock Trial						•	•	•	•	•	•	•
Leadership Opportunities												
Christian Service Organization					•							
Home Room Officer						•	•	•				
Class Officer									•	•	•	•
Student Body Officers									•	•	•	•
Spirit Squad									•	•	•	•
Reading & Journalism												
Newspaper						•	•	•	•	•	•	•
Yearbook						•	•	•	•	•	•	•
Word Whiz Club	•				•							
Sports												
Math Club				•	•							
TechClub	•	•	•	•	•							
Robotics Club		•	•	•	•	•	•	•				
Engineering Club									•	•	•	•

BJA Programs & Clubs at a Glance

Fine Arts

- **Art:** Middle school students may enroll in an after-school art class.
- **Competitive Speech:** High school students may join the speech and debate team to compete against local public and private schools. The team competes in approximately fifteen tournaments throughout the year. Middle school and high school students may audition for the BJA mock trial team, where students role-play attorneys and witnesses in fictitious court cases. An annual competition is hosted by the South Carolina Bar Association.
- **Drama:** Students in Grades 6–8 may audition for the spring middle school play. High school juniors have a special opportunity to perform for the annual banquet honoring the senior students.
- **Music Ensembles:** Students in Grades 4 and 5 may join choir, band and orchestra. Students in Grades 6–12 may join choir, band, orchestra and handbell choir. Concerts are held throughout the year.
- **Music Lessons:** Lessons are available for instruments (Grades 4–12), voice (Grades 9–12) and piano (Grades 1–12) for an additional fee.
- **Stage Crew:** Middle school and high school students learn to work behind the scenes of the annual play and assist during chapel sessions.

Leadership Opportunities

- **Christian Service Organization:** Students in Grade 5 with Christlike character and growing leadership qualities are given special service opportunities, including car line duty.
- **Class Officers:** Two male and two female students from each high school class plan special class events. For the middle school, home room officers are elected and also serve as student body representatives.
- **Spirit Squad:** Ten high school students serve as ushers at programs and assist the Student Body Organization.
- **Student Body Organization:** Four high school students serve as peer-elected officers to plan student body assemblies and school events.

Reading & Journalism

- *Word Whiz Club*: Students in Grade 5 partner with students in Grade 1 to share a love for language arts and reading.
- *The Lion's Roar*: Students work under the direction of a faculty member to write, lay out and publish the middle school's monthly journal.
- *The Academian*: A staff of eight to ten high school students write and design the high school yearbook.
- *The Triangle*: Ten to twelve high school students produce the bi-weekly high school student newspaper.

Sports (Grades 6–12)

Students may try out to represent the BJA Lions in basketball, soccer, volleyball and cross country.

Math Club (Grades 4–5)

Students may apply to join weekly math meetings after school. Members compete in monthly competitions.

TechClub (Grades 1–5)

Students may apply to join an after-school technology club. Members complete challenge activities each month to earn badges.

Robotics Team (Grades 2–8)

Students who have completed a year of TechClub may also join the elementary robotics team to continue developing their skills. Both elementary and middle school teams compete in national and international competitions.

Engineering Club (Grades 9–12)

Students may apply to join this after-school club. The club will instruct and challenge students in designing/constructing, engineering, programming and operating an autonomous vehicle.



Summer Opportunities

These are the normal opportunities available during the summer. However, due to the COVID-19 pandemic, all EDUcamps have been cancelled and availability for KinderKamp and BASEcamp is limited. Please see our website (bobjonesacademy.net/academics/camps) or contact us for more information.

KinderKamp (Rising K4–Rising Grade 1)

BJA's KinderKamp is available to students holding enrollment in BJA during the week of August 10–14 and during Christmas break. All other weeks of the summer, KinderKamp is available to all members of the community.

BASEcamp (Rising Grade 2–Rising Grade 8)

BASEcamp provides BJA families the flexibility of an hourly childcare program in a safe, fun and biblical environment.

EDUcamp (Rising Grade 9–Rising Grade 12)

and EDUcamp Jr. (Rising Grade 2–Rising Grade 8)

EDUcamp and EDUcamp Jr. provide a safe, fun and biblical environment to help campers expand their interests, develop their skills and nurture friendships.

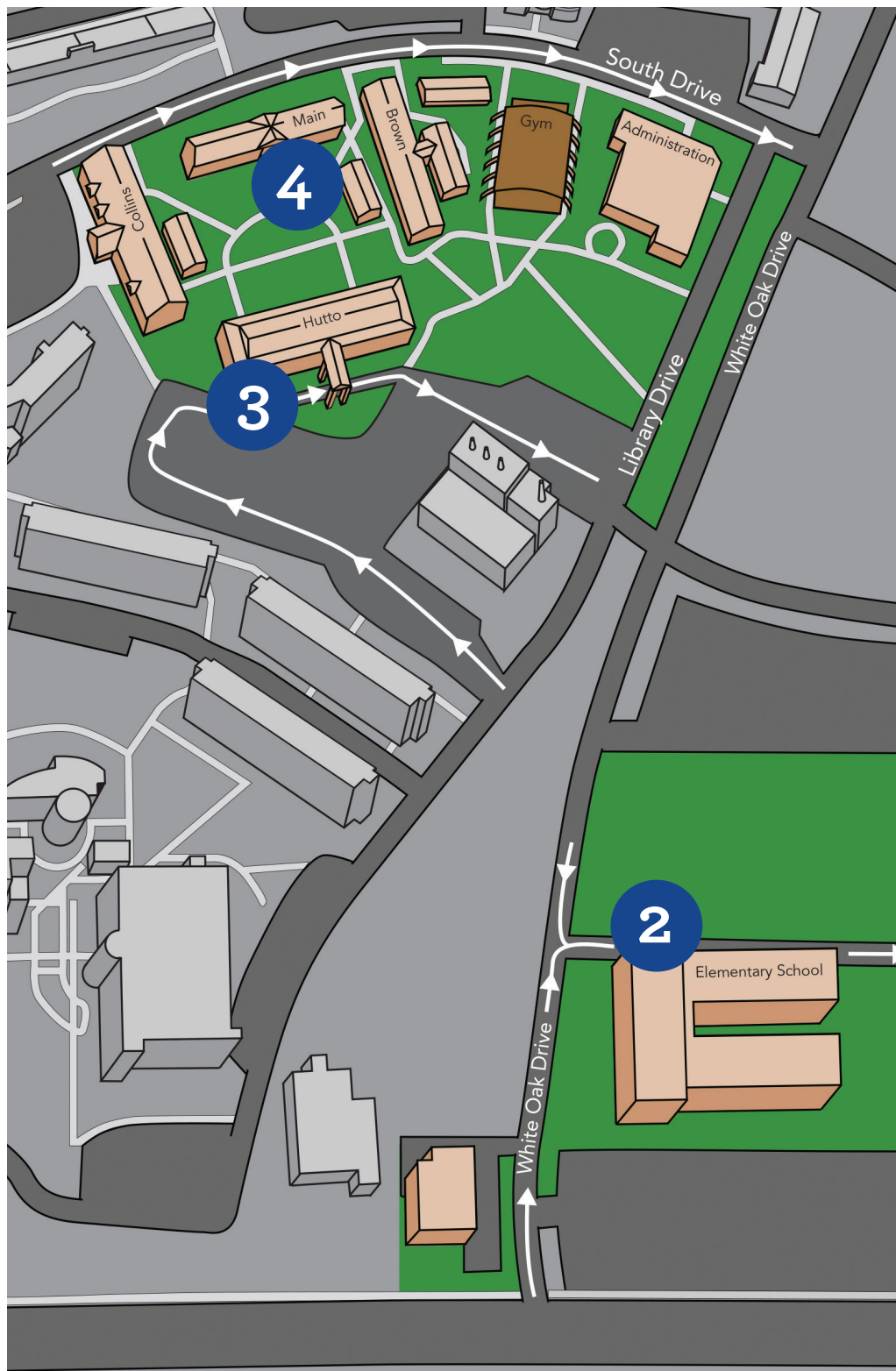
Web: educamp.bju.edu

Email: educamp@bju.edu or educampjr@bju.edu

Phone: (864) 370-1800 ext. 2989

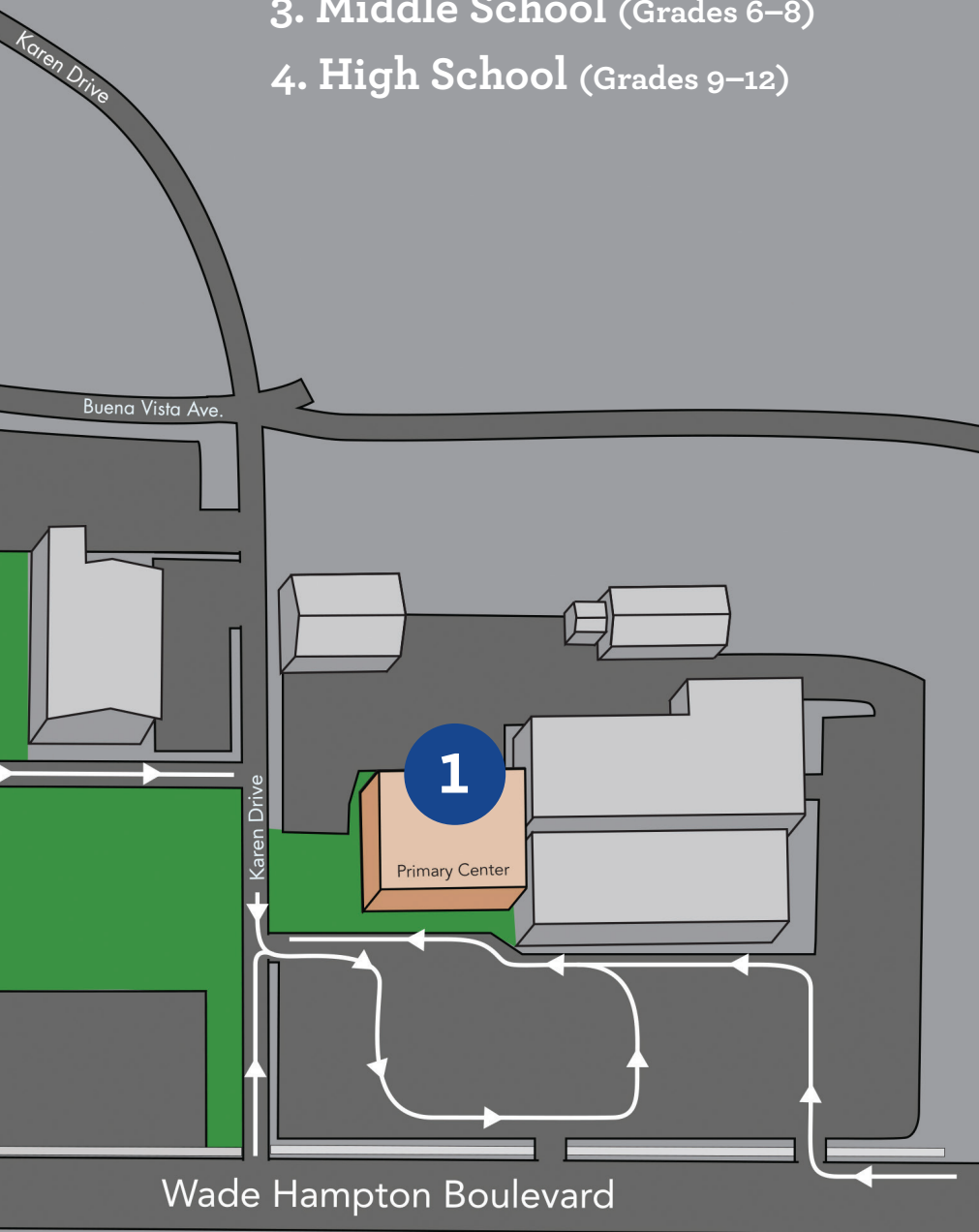
Summer School (Grades 9–12)

Students who take summer school are able to take additional courses during the school year or make up credits they lack.



Campus Map with Car Line Routes

1. Primary Center (Grades K3–K5)
2. Elementary School (Grades 1–5)
3. Middle School (Grades 6–8)
4. High School (Grades 9–12)



BJA Contact Info

Please contact us by calling our central office (864) 770-1395 or bja@bobjonesacademy.net.

You are welcome to call a specific office using the numbers below:

Primary Center	(864) 770-1391
Elementary Main	(864) 770-1392
Middle School	(864) 770-1393
High School	(864) 770-1394
Financial Questions	(864) 770-1395

Bob Jones Academy
1700 Wade Hampton Blvd.
Greenville, SC 29614
(864) 770-1395 bobjonesacademy.net

(22645) 5/20