

# **Bob Jones Academy**



**KINDERKAMP PROGRAM**

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Bob Jones Academy exists to assist like-minded Christian parents in challenging students to love Jesus Christ, to embrace God's truth, to exercise integrity, to pursue excellence and to serve others.

KinderKamp serves rising K4 through first-grade students.

# General Information

## Availability and Hours

KinderKamp is open for rising K4 through rising first-grade students when school is not in session and space is available.

Hours: 7:30 a.m. through 5:30 p.m.

- All children may be released only to adults. If anyone other than a parent or legal guardian will be coming for your child, please notify the office staff. If the staff member does not recognize the person picking up your child, photo ID will be required.
- Camp closes promptly at 5:30 p.m. See late fees under the payment section.

Location:

- Primary Center (864) 770-1391

## Discipline and Guidance

Leaders will strive to promote acceptable behavior by modeling it themselves and reinforcing appropriate behavior through positive comments and praise.

Attendance at BJA's KinderKamp is a privilege, not a right. Children should obey camp staff the first time they are asked. A group leader will speak to any child who has a hard time listening to leaders, getting along with others or exercising self-control. When necessary, a child may receive a timeout from activities. If the child still disregards guidelines, the director will talk to the child. The director will notify parents if the behaviors continue.

Parents with children under the age of 5 must annually complete a Statement of Cooperation with the camp's discipline policies.

Open communication between parents and staff is encouraged.

## Dress

- Clothing should be appropriate for both indoor and outdoor activities.
- Shorts that come to the top of the knee, pants, jeans, capris and athletic pants are appropriate, as are skirts with appropriate shorts or pants worn beneath.
- Tank tops are not appropriate for any child; midriffs must be covered.
- Clothing that shows pictures, symbols or messages contrary to a Christ-centered, biblical lifestyle is not permitted.
- Tennis shoes are recommended. Shoes should be nonmarking.

## Financial Information

Charges are billed weekly through CampBrain.

Hourly rate	\$8/hour
Registration	\$5/week
Late pickup after 5:30 p.m.	After 5:30 p.m., the rate is \$20 per 15 minutes, beginning with the first minute after 5:30 p.m.

## Illness, Medication and Special Needs

Children need to stay home if they have any of the following symptoms: fever over 100 degrees, vomiting, frequent diarrhea, frequent cough, widespread rash, earache or severe headache.

Symptoms should not have been present for at least 24 hours before the child returns to camp. Fever must be under 100 degrees without fever-reducing medicine.

For detailed information about when to keep a child home, see the chart in Appendix A.

If a prescription medication or over-the-counter medication is to be taken during the day, a parent should deliver it to the office in the original container along with a completed form for that medication. Medication forms are located on the BJA website and in the Primary Center office. All medications will be kept in a designated, locked area. All medication should be picked up before camp ends.

Students who require an epinephrine injector must also submit an Anaphylaxis Emergency Care Plan as well as the antihistamine stated on the care plan. This care plan may be requested from the physician's office who prescribed the epinephrine injector.

Parents are responsible for knowing the expiration date of any medication and replacing medication before the expiration date. Camp personnel will not administer any medication past its expiration date.

Under federal law, prescription medication may be taken only by the person for whom it is prescribed. Misuse of prescription medication (including giving or receiving it) may result in dismissal from camp.

Please inform the camp supervisor in advance of any special physical/emotional/medical needs that are unique to your camper. These special needs must be fully described. Students with special needs must be able to function independently within the program.

## **Injury and Emergency Information**

In the event of a serious accident or emergency, the BJU Office of Public Safety as well as the Emergency Medical Services will be contacted. Parents will be notified immediately. It is important that we have current contact information at all times in case of an emergency. Please notify the camp director of any changes in your address, telephone numbers or place of employment.

## **Kindness and Appropriate Behavior**

Bob Jones Academy is committed to being a community that demonstrates the love of Christ, one to another, in all circumstances. As Christians, there should be no question about our attitude on these issues. Christians are admonished to be “kind one to another, tenderhearted, forgiving one another, even as God for Christ’s sake hath forgiven you” (Eph. 4:32).

For detailed policy information related to abuse and neglect as well as to bullying, harassment and intimidation, see Appendices B and C.

## **Lost and Found**

Please label all of your child’s personal property. Articles found without identification will be kept in the office. Items remaining at the end of each summer will be donated to charity.

## **Restricted Items**

The following items should not be brought to camp:

- Chewing gum
- Frisbees, baseballs, footballs and toys from home (except with permission from the director)
- Rollerblades, scooters, skateboards, skates
- Items to sell or trade
- Poisonous insects, reptiles, plants, pets
- Media players, radios, movies, video games, electronic devices, tablets, e-readers, smartwatches
- Fireworks, laser pointers, lighters, matches
- Any type of gun (including toy, paintball and Airsoft guns) or other weapons (including knives)

## **A Typical Day**

Children enjoy fun-filled days of age-appropriate activities. Our daily schedule is carefully designed to promote children's development through a balance of free play in centers and outdoor playground time, as well as leader-directed activities in our classrooms and gym. Children participate in a daily Bible time along with singing, reading and making crafts to go along with the weekly theme.

## **Drop-off and Pickup**

A parent, legal guardian or sibling who is at least 18 years of age should bring a KinderKamper into the building and pick the child up at the end of the day. Parents use an intercom system to announce arrival and departure. Office staff assist parents and direct them to the proper location. Parents may park along the front sidewalk of the Primary Center while dropping off and picking up children from KinderKamp.

## **Lunch and Snacks**

Please feed your child breakfast before bringing him or her to camp. KinderKamp children should bring all food and drink items for times they will be in attendance. There will be a morning and afternoon snack time, and children eat lunch beginning around 11:45 a.m. Refrigeration is not available for children, so items needing to remain chilled should have ice packs. BJU Dining Services does not serve lunch to KinderKamp children during the summer. Water bottles that can be refilled during the day are ideal.

The South Carolina Department of Social Services mandates that we cannot offer firm, round foods to children under the age of 5. Examples of such foods include whole grapes, hard candy, nuts, peanuts and popcorn. Hot dogs may be served if they are cut lengthwise and quartered. Grapes may be served if they are cut in half.

From time to time, the camp leaders will email a sign-up list for parents who would like to help provide special snacks that accompany the weekly themes.

## **Nap Time**

KinderKamp children rest quietly on napping mats each afternoon. Due to the South Carolina Department of Social Services requirements and space limitations, specific mats may be purchased from the school office. The same mat can be used from year to year, provided it is in good condition. Mats with rips or tears will be replaced, and a replacement fee will be charged.

Many children find it more comfortable to place a blanket, sheet or large pillowcase

over the mat and also have a blanket as a cover. Children may also have a small napping item such as a pillow or stuffed animal to sleep with. Personal nap blankets and items will be sent home each Friday to be laundered and should return each Monday.

## **Appendix A: Summer Programs Illness Guidelines**

<b>Illness/Infection/ Symptom</b>	<b>Should You Stay at Home?</b>	<b>When You May Return</b>
Chicken Pox	Yes	With parent note; when all pox have scabbed over and are dry.
Cold	No (without fever) Yes (with fever)	See fever guidelines.
Hand/Foot/Mouth Disease	Yes	With parent note, exclude while symptoms of fever or excessive drooling are present.
Diarrhea (2 or more loose stools in a 24-hour period)	Yes	24 hours after last diarrhea symptoms
Ear Infection	No (unless fever is present or symptoms prohibit normal activity)	
Fever over 100 degrees	Yes	Free of fever for 24 hours without fever-reducing medication.
Fifth Disease	Yes (if fevered or with behavior changes)	Free of fever for 24 hours and able to participate in the normal camp routine.
Impetigo	Yes	When all sores are dry and can remain covered with a watertight dressing.
Head Lice	Yes. Please notify the camp office.	After treatment and removal of all nits in accordance with our “No Nit Policy.”
Molluscum	No	Any bumps not covered by clothing must be covered with a watertight bandage. Any bumps in the diaper/underwear area of a child needing assistance with the bathroom must be covered with a watertight bandage.

Pink Eye — Bacterial	Yes	With medical note and when eye is no longer draining.
Pink Eye — Viral	Yes	When symptoms are gone.
Unidentified weeping rash	Yes	When rash is gone, unless a physician approves readmission.
Ringworm of the Body	No	With parent note documenting that treatment has been started.
Ringworm of the Scalp	Yes	With medical note documenting initiation of oral antifungal therapy.
Roseola	Yes	After rash and fever are gone or with doctor's note.
Strep Throat	Yes	With parent note stating diagnosis and treatment; 24 hours after beginning treatment and once the child is fever-free for 24 hours.
Thrush	No, but treatment should be sought.	
Vomiting	Yes	24 hours after the last vomiting and able to participate in camp activities.
Mumps	Yes	With medical note; when all swelling is gone and at least five days after the onset of parotid gland swelling.
Pinworm	Yes	24 hours after initial treatment.
Measles	Yes	With medical note; four days after onset of rash and when the child is fever free.
Rubella (German Measles)	Yes	Seven days after onset of rash or with medical note.
Salmonella	Yes	With medical note or when diarrhea resolves; three negative stool cultures are required for Salmonella.
Pertussis (Whooping Cough)	Yes	With medical note documenting diagnosis and after five days of antibiotics.



## **Appendix B: Abuse and Neglect**

Bob Jones Academy follows the policy of Bob Jones University, which states:

BJU (including Bob Jones Academy) is committed to maintaining a safe, supportive educational environment conducive to growing Christlike character, including a zero-tolerance policy in regard to any form of abuse. This commitment is in accord with biblical principles and the school's mission, as well as state and federal law. Because of this commitment, BJU places great importance on sustaining a safe and secure environment for children. To equip employees and volunteers to identify and know how to report cases of abuse and neglect, the University will provide periodic training.

For the complete policy, see [www.bju.edu/life-faith/abuse-neglect-policy.pdf](http://www.bju.edu/life-faith/abuse-neglect-policy.pdf).

## **Appendix C: Bullying, Harassment and Intimidation**

Bob Jones Academy is committed to being a community that demonstrates the love of Christ, one to another, in all circumstances. As Christians, there should be no question about our attitude on these issues. Christians are admonished to be “kind one to another, tenderhearted, forgiving one another, even as God for Christ’s sake hath forgiven you.” (Eph. 4:32).

Bullying, harassment and intimidation will not be tolerated at Bob Jones Academy. Students who bully, harass or intimidate are subject to discipline, including but not limited to detention, demerits, suspension, expulsion and referral to the appropriate authorities where they may risk arrest and/or prosecution.

Bullying, harassment and intimidation are evidenced by repeated physical, verbal or emotional abuse toward a victim that produces fear, harm or damage. Harassment may include but is not limited to sexual or racial abuse. Bullying, harassment and intimidation may take various forms: verbal (name-calling, put-downs, racist remarks, teasing, threats, spreading rumors, sending inappropriate [violent, sexual, malicious, etc.] notes, pictures, cyberbullying or messaging); physical (pushing, hitting, shoving, biting, hair pulling, scratching, spitting, tripping, damaging or stealing the victim's property, locking a person in a room, making rude gestures, initiating or forcing inappropriate touching, etc.); psychological (acts that instill a sense of fear or anxiety, etc.); or any act that insults or demeans a person in such a

way as to cause distress, reluctance to attend summer programs, a decline in work standards or problem behaviors.

Students or parents should report suspected acts of bullying to the appropriate program director. In turn, all program personnel shall report or refer all suspected acts of bullying to the program director. Upon report of alleged bullying, harassment or intimidation, a program director, administrator or designated investigator will conduct a thorough investigation, respond with appropriate measures and take appropriate disciplinary action consistent with the policy and procedure for discipline. If the acts of bullying rise to the level of a criminal offense, the violating student(s) will be referred to the proper authorities and risk arrest and/or prosecution.

BJU may investigate such complaints in accordance with the BJU Discrimination and Harassment Grievance Procedures. The policies and procedures may be found at [bju.edu/safety](http://bju.edu/safety).

