



Schedule Change Request Form

Student Name _____
Last name First name

Circle one: Senior Junior Sophomore Freshman
Submit form Dec. 4-7 Dec. 5-7 Dec. 6-7 Dec. 7

Class(es) to **Drop** _____

Class(es) to **Add** _____

Other Comments _____

Parent Signature: _____

Most Academy high school classes automatically continue into second semester unless a student participates in drop/add. Several courses cannot be continued into second semester if a student fails the first semester course. The academic office will make individual contact as needed during Christmas break.

This form should be submitted to the academic office during the dates indicated above. If a student's schedule allows, the change will be processed on a first-come first served basis.

Please refer to the Academy [website](#) for course descriptions and prerequisites.

Automatic transitions for one-semester courses*

Debate (& Honors) to Introduction to Western Thought
Economics to Government
Government to Economics
Speech I to Drama (seniors only)

*Submit a schedule change request only if you do **not** want to continue with the second-semester course.

Courses that may be added if seats available:

- Applied Digital Skills
- Auto/Diesel Technology (with permission from instructor)
- Basic Life Skills
- Biology/Biology: Honors
- Concert Band/Concert Band: Honors (with permission from the director)
- Concert Choir
- Consumer Math
- Creative Writing
- Current Events
- Drama (prerequisite: a previous speech class; seniors only)
- Exploring Vo-Tech
- Global Studies
- Introduction to Western Thought
- Lifetime Sports
- Orchestra/Orchestra: Honors (with permission from the director)
- Study Skills
- US History