

Precollege Music Lesson Policies

Semester overview

- Students will be scheduled for 12 lessons in each academic semester they are enrolled. Lessons in the Fall semester begin after Labor day. Lessons in the Spring semester begin the first full week of BJA classes.
- The schedule will follow the BJA and BJU academic calendars. If either of those schools is closed or on a school break, lessons will not be held. This also applies in situations of inclement weather.
- Optional summer lessons can be scheduled based on the student and teacher's mutual availability.

Tuition and Fees

- Tuition is a flat rate for the semester. Half period lessons cost \$500 per semester. Full period lessons cost \$1000 per semester.
- Tuition may be paid in a lump sum or broken into four monthly payments.
- Monthly payments will be processed on the first business day of August, September, October, and November in the Fall semester and January, February, March, and April in the Spring.
- A non-refundable \$10 registration fee is due at the time of registration.
- Children of BJU Inc. or BJU EG employees will receive a 20% tuition discount. Email the program director (igreene@bju.edu) the employee's full name to get the discount code prior to registration.

Teacher Placement & Scheduling

- After registering, students will be placed with a teacher that is the best fit for their experience level and schedule. Once a student has been placed with a teacher, they will stay with that teacher in future semesters unless they request a teacher change or there is a scheduling conflict.
- Some instructors schedule a short meeting with the student to determine if they are a good fit for their studio. If a potential teacher would like to meet a student, he or she will reach out to the parents to schedule a meeting.
- We cannot guarantee availability for every instrument at all locations and times, but we will do our best to make a placement for every student. If no placement can be made, you will receive a full refund.

Withdrawal Deadline

- Students may withdraw their registration up until the first lesson of the semester. After the first lesson, students are registered for the entire semester. The registration deposit is non-refundable, but any tuition collected will be refunded if the withdrawal deadline is met.
- Students may withdraw by emailing notice to the program director at igreene@bju.edu. Include the student's full name and grade in the email.

Lesson Absences & Make-up Lessons

- Students will be allowed one absence per semester that will be made up by the teacher during a make-up week at the end of the semester. To be eligible for a make-up lesson, the student or parent must give the teacher at least 24 hour notice of the absence.
- Absences with less than 24 hour notice are not eligible for a make-up lesson unless the student is ill and does not attend school or leaves early. Illness is defined according to the [BJA handbook](#).
- If a teacher must miss a lesson for sickness, travel, or other emergency, the lesson will be made up.
- Notice of an upcoming lesson absence must be given directly to your music teacher. The BJA office staff won't communicate lesson absences to teachers on your behalf.